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## MINUTES

The Founding Meeting of the

### MOUNTAIN STATES ASSOCIATION OF COMMUNITY COLLEGES, INC.

Dates: January 18-19, 1974  
Location: Utah Technical College  
Salt Lake City, Utah

#### ATTENDANCE

Barry Schuler, President, North Idaho College, Coeur d'Alene, ID  
James Taylor, President, College of Southern Idaho, Twin Falls, ID  
Larry Blake, President, Flathead Community College, Kalispell, MT  
James Hoffman, President, Dawson College, Glendive, MT  
Vernon Kailey, President, Miles Community College, Miles City, MT  
Sinclair Orendorff, President, Northwest Community College, Powell, WY  
William Day, President, Central Wyoming College, Riverton, WY  
Gordon Ward, President, Sheridan College, Sheridan, WY  
H.D. Yarbrough, President, Laramie County Community College, Cheyenne WY  
Andrew Barnum, Vice-Pres., Dixie College, St. George, UT  
(for Ferron Losee, Pres.)  
Floyd Holm, President, Snow College, Ephraim, UT  
Dean McDonald, President, College of Eastern Utah, Price, UT  
Jay L. Nelson, President, Utah Technical College at Salt Lake City, UT  
Wilson N. Sorensen, President, Utah Technical College, Provo, UT  
J. Clark Davis, Exec. Vice-Pres., Western Nevada Community College,  
Carson City, NV  
Terry A. Cline, WICHE, Director, Mountain States Community College  
Consortium  
Bill Bergquist, WICHE, Director, Special Higher Education Programs

#### Absent:

Tilghman Aley, President, Casper College, Casper, WY  
William J. Berg, Exec. Vice-Pres., Northern Nevada Comm. College, Elko, NV  
R. Stephen Nicholson, Exec. Vice-Pres., Clark County Community College,  
Las Vegas, NV  
Charles Rogers, President, Eastern Wyoming College, Torrington, WY  
Bert Slafter, President, Western Wyoming College, Rock Springs, WY

## BY-LAWS AND ARTICLES OF INCORPORATION

Presiding: Larry Blake. The meeting was called to order at approximately 8:45 a.m. Dr. Blake explained the purpose of the meeting and stated that the first order of business was to consider the proposed by-laws, and Articles of Incorporation.

MOTION: To accept the By-Laws and Articles of Incorporation as stated.  
(James Taylor)

Second: (Dean McDonald)

Discussion: It was noted that a few minor corrections were needed in the documents and the members agreed to the changes before voting. The substantive changes (not typographical errors) are listed below:

### By-Laws:

1. Page 2, Article III, Section 5. An asterisk (\*) was placed after "President" on line 2 and it was noted at the bottom of the page that "Where the term President is used it implies 'the chief administrative officer' as certain campuses may not have a President".

### Articles of Incorporation:

1. Page 4, first paragraph, second line. The word ten was stricken from the sentence to read: "... majority of the institutions ....".

Vote: Passed unanimously.

MOTION: OFFICERS - Dr. Blake stated that the next order of business was the selection of officers for the Association. Nominations were opened.

Chairman Nominees: Larry Blake (no other names offered)

MOTION: To name Larry Blake as Chairman of the Mountain States Association of Community Colleges, Inc. (MSACC) (Dean McDonald)

Second: No second necessary.

Vote: Motion passed unanimously.

Vice Chairman Nominees: Jay Nelson (no other names offered)

MOTION: To name Jay Nelson as Vice Chairman of the Mountain States Association of Community Colleges, Inc. (MSACC)

Second: No second necessary.

Vote: Motion passed unanimously.

Secretary-Treasurer Nominees: Dean McDonald and Barry Schuler

Secret Ballot Vote: In a secret ballot vote, Barry Schuler was the choice of the members for the office of Secretary-Treasurer.

MOTION: To name Barry Schuler as Secretary-Treasurer of the Mountain States Association of Community Colleges, Inc. (MSACC)

Second: No second necessary.

Vote: Motion passed unanimously.

## EXECUTIVE COMMITTEE

Dr. Blake stated that the By-Laws called for an Executive Committee to be comprised of the Chairman, Vice-Chairman, Secretary-Treasurer, and one President from each state not represented by an officer. State representatives are to be selected by the respective state delegations by whatever procedure each delegation may determine.

The next order of business, therefore, was for the states not represented (Nevada, Wyoming) to select representatives to the Executive Committee.

1. The delegates from Nevada selected Jack Davis.
2. The delegates from Wyoming selected H. D. Yarbrough.

## GOALS AND OBJECTIVES

The goals and objectives of the Association, derived from a Delphi Study of the presidents, were considered next.

MOTION: Following a brief discussion, it was moved (Wilson Sorensen) to accept the goals and objectives of the Association as presented by Chairman Blake.

Second: (Vernon Kailey)

Discussion: None (all discussion preceded the motion.)

Vote: Motion passed unanimously.

## DUES

Chairman Blake distributed the results of his survey of Association presidents concerning preference for: (1) the amount of dues, and (2) method of determining dues (i.e. uniform vs. schedule of dues).

The survey revealed that the presidents overwhelmingly favored a dues schedule.

MOTION: To adopt a schedule of dues.

Second: (Dean McDonald)

Discussion: None

Vote: Motion passed unanimously.

Following the passage of the motion, considerable discussion ensued concerning which "schedule" would be acceptable to all members of the Association. Much of the discussion centered on the question of precisely what services various levels of dues would provide.

Jim Taylor stated that the Association ought to start as inexpensively as possible. This thought received considerable acceptance among those members present.

In order to minimize the cost of establishing the Association headquarters, both Jay Nelson, and Jim Taylor offered to house the Association headquarters on their respective campuses.

The members present thanked both presidents for their offer. The members present thought that Salt Lake City is perhaps the most central and convenient geographic point in the Association states.

Specifically, Jay Nelson offered:

1. Office space for the executive officer and his secretary.
2. Office equipment, including typewriter.
3. Telephone service (local calls free).
4. Student secretarial assistance.

MOTION: To accept Jay Nelson's offer (Wilson Sorensen)

Second: (H. D. Yarbrough)

Discussion: None

Vote: Motion passed unanimously.

Discussion continued on establishing an acceptable dues schedule and it was generally agreed that:

1. 1/2 time executive officer would suffice to plan and coordinate Association business.
2. Around \$10,000 would support the 1/2 time executive office.
3. The \$10,000 total amount would result in nominal individual institution dues and would still allow individual colleges to set aside some institutional funds for faculty travel to Association activities.

MOTION: To accept a dues schedule based on state contributions, with the colleges in each state determining among themselves what their individual shares would be (Jim Taylor). The schedule proposed was as follows:

State Schedule

Idaho	\$2,000
Montana	1,000
Nevada	2,000
Utah	4,000
Wyoming	<u>2,000</u>
TOTAL	\$11,000

Second: (H. D. Yarbrough)

Discussion: Limited discussion followed the motion and the question on the motion was called.

Vote: Motion passed: In favor 10; opposed 3 (Andrew Barnum, Dean McDonald, and James Hoffman)

The members present focused on the period of time that the Association dues would be in effect and when the initial payment from the individual institutions was due.

MOTION: That the Association dues payment be on a yearly basis, from July 1 thru June 30, and that the initial payment, which is to go to the Secretary-Treasurer of the Association (Barry Schuler), be submitted by July 30, 1974.

Second: (William Day)

Discussion: None

Vote: Motion passed unanimously

OUTSIDE FUNDING/EXECUTIVE DIRECTOR

The presidents were in agreement that outside funding to support Association activities should be a top priority of the Association. They further agreed that Terry Cline, currently Director of the Mountain States Community College Consortium, should devote a considerable amount of his time and talent toward this effort. In this regard several motions were introduced.

MOTION: That Terry Cline be named Executive Director of the Mountain States Association of Community Colleges, Inc. beginning immediately and extending thru June 30, 1974, or until a replacement is named (James Taylor).

Second: (Dean McDonald)

Discussion: None

Vote: Motion passed unanimously

MOTION: That Terry Cline accept as a top priority assignment the solicitation of funds (proposal writing) for the new Association (Dean McDonald).

Second: (Jim Hoffman)

Discussion: None

Vote: Motion passed unanimously.

Terry Cline brought to the attention of the presidents that it would be difficult for him to devote the time necessary to solicit funds and also conduct a full slate of Consortium activities between January and June of 1974.

MOTION: That the Consortium Spring series of four workshops (two on Chicano education, one on Native American education and one on Veterans' programs and services) be reduced to two - one on Chicano education and one on Native American education (Barry Schuler).

Second: (Andrew Barnum)

Discussion: None (all discussion preceded the motion)

Vote: Motion passed unanimously

## USE OF CONSORTIUM FUNDS FOR ASSOCIATION DUES

At this point discussion focused on the possibility of using the money accruing from cancellation of two Consortium workshops to help support the new "Association." It was suggested that the money could be given to individual institutions, which would in turn resubmit the money to the Association (secretary-treasurer) as a supplemental dues payment. Terry Cline was asked to check on the legality of this move with the Title III Office in Washington, D.C.

## PRESENTATION BY BILL BERGQUIST

Bill Bergquist, Director, Special Higher Education Programs at WICHE, spoke to the group about several projects that he is working on at WICHE involving the new Association or certain of its members.

Bill described a "staff development" model that he has developed and has experience implementing as a consultant. He mentioned that a proposal for funding has been submitted to the Fund for the Improvement of Post-Secondary Education which proposed the implementation of the model at three different locations and with three types of postsecondary institutions: a small consortium of private four-year colleges, a large public university system, and a large consortium of community colleges (the new Association). The Association's proposed share of the funds is in excess of \$300,000.

Bill stated that regardless of the prospects of funding he would like to offer a staff development workshop this summer specifically for the Association, or that would possibly involve other institutions as well (other institutions have already expressed interest). The workshop would serve as a foundation for future programs in staff development.

MOTION: To support the staff development program described and to offer a commitment to participate, with institution funds if necessary, in the special summer workshop. The second week in July was proposed as a date for the workshop. Inherent in the motion was the fact that the presidents would attend the workshop as part of an institutional "team" (Jim Taylor).

\* Staff is defined as including all college personnel.

Second: (Jack Davis)

Discussion: None

Vote: Motion passed unanimously

Bill Bergquist discussed with the group the possibility of WICHE serving as a central clearing house for the collection and dissemination of United States Air Force training materials. The Air Force has developed a vast supply of educational materials (course syllabi, criterion referenced tests, etc.) that are free to the public but difficult to get because the Air Force doesn't have the staff to respond to lengthy or numerous requests. WICHE could get a single set of materials and, for a slight administrative charge, copy and send out the materials upon request.

The Association members gave unanimous support to the concept.

Bill Bergquist also described to the group a "rural library consortium" designed to link together community college academic libraries, rural public libraries and the University Without Walls in an effort to bring educational opportunity (and college credit) to people in remote areas. The program involves three Association colleges: Western Nevada Community College, Flathead Valley Community College, and the College of Eastern Utah.

#### WICHE'S LACK OF COMMITMENT TO COMMUNITY COLLEGE NOTED

There was considerable dissatisfaction expressed with WICHE's lack of commitment to the community college, as evidenced by the lack of professional staff and programs for community colleges; therefore, the presidents decided to make the following motion.

MOTION: That the Association strongly encourage WICHE to establish an office designed to focus on community college development in the West.

Second: (James Taylor)

Discussion: None

Vote: Motion passed unanimously

## POSSIBLE PROGRAMS FOR NEW ASSOCIATION

The members present outlined a number of possible programs for the Association in the coming year (based on the Association's stated objectives) and instructed Terry Cline to use this list to formulate content for funding proposals to be submitted to various foundations.

## NEXT MEETING

The next meeting of the Association was set for the first weekend in August, 1974 (August 1-3). The meeting will be held at North Idaho College, Coeur d'Alene, Idaho, and Barry Schuler will be the host.

## ADJOURNMENT

The meeting was adjourned at approximately 10:30 a.m. Saturday, January 19, 1974.

Respectfully submitted,

Terry A. Cline  
Director, Mountain States Community College  
Consortium, and,  
Executive Director, Mountain States Association of  
Community Colleges, Inc.